

## The Fisher Parkinson Trust Grant Application Form for Community Groups

Applications for a Community Group Grant from The Fisher Parkinson Trust may only be made on this standard application form. Your grant application should demonstrate that your project will be of benefit to the village of Wimblington, Hook, and Stonea.

Before completing the form please ensure you can answer “Yes” to the following four questions to check your group is eligible for consideration. Any group application that fails to answer “Yes” to all these four questions will be rejected. NB Answering “Yes” does not mean your application will be successful.

		Y/N
1	Your group is a voluntary organisation based in the villages of Wimblington, Hook, or Stonea, working on behalf of the community, and your grant will provide a direct benefit or service to these villages.	
2	Are you able to state that you are not a registered national charity, statutory or commercial organisation?	
3	Your group is governed by a committee, has written governing document, and bank account with a least two signatories.	
4	Are you able to state that you have not already received or made an application for a Community Group Grant from the Fisher Parkinson Trust in the last twelve months?	

### Section 1 – Basic Funding Criteria

#### 1.1 Contact Details:

Name of your group:	
Your contact name:	
Your position: <i>(in your group)</i>	
Address for correspondence:	
	Postcode:

#### 1.2 About your Group or Organisation:

When did your group start?	<i>(Month and year)</i>	
Is your group a registered charity?	<b>YES/NO</b>	<i>{Give number}</i>
Is your group a limited company?	<b>YES/NO</b>	<i>{Give number}</i>
Is your group part of a larger regional or national organisation?	<b>YES/NO</b>	<i>{Which?}</i>
Do you have a constitution/set of rules?	<b>YES/NO</b>	<i>Please enclose</i>
Does your organisation have a bank account with at least two signatures required (who are not related)?	<b>YES/NO</b>	
Do you have an Equal Opportunities Policy?	<b>YES/NO</b>	<i>Please enclose</i>
Do you have a Child Protection or Vulnerable Adults Policy?	<b>YES/NO</b>	<i>Please enclose if your project works with children or vulnerable adults</i>
Do you have a Health & Safety Policy?	<b>YES/NO</b>	<i>Please enclose</i>

# The Fisher Parkinson Trust

## 1.3 How many of each of the following is involved in the Organisation:

Committee Members	
Volunteers and Helpers	

Full time Staff / Workers	
Part Time Staff / Workers	

## 1.4 Please describe the overall aims and objectives of your Organisation and the activities or services your Organisation provides.

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## Section 2 - Tell us what you want to do with the grant you are applying for

### 2.1 Project Name

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Have you previously received grant funding from us or any other funder?	<b>YES/NO</b>
Are you seeking other funding for this project?	<b>YES/NO</b>
If yes has the other funding been agreed?	<b>YES/NO</b>
What date do you need the money by?	
When would you spend the money by?	

### 2.2. In which area will your project work? *(We can only fund groups and projects working in Wimblington, Stonea and Hook)*

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### 2.3 What would you do with your grant?

*Please describe your project/activity and tell us if this is for a new project or to continue with an existing project.*

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### 2.4 How do you know the project is needed?

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## Section 4 – Declaration

- 5.1 “I am authorised to make this application on behalf of the above organisation and certify that the information given is correct. If the information changes, I will inform the Fisher Parkinson Trust. I give permission for the Fisher Parkinson Trust to record the information in this form electronically.

Signature:

Date:

## Section 5 - Application Checklist

Please indicate which of the following documents you are enclosing with your application form:

A copy of your constitution or rules	<b>YES/NO</b>
A copy of your Equal Opportunities Policy	<b>YES/NO</b>
A copy of your Health & Safety Policy	<b>YES/NO</b>
A copy of your Child Protection or Vulnerable adults policy	<b>YES/NO</b>
A separate Budget	<b>YES/NO</b>

## Section 6 – How long will it take for the Trust to make a decision?

Grant applications of less than £2,000 may be submitted at any time of the year with a decision normally given within four months of the application date.

Grant applications in excess of £2,000 will only be considered annually. Your application must be submitted by the 31st July with a decision normally given by the end of the year.

## Section 7 – Completed application form.

**The completed Application Form with supporting documents should be returned to:  
The Fisher Parkinson Trust, 23 Dartford Road, March, Cambridgeshire, PE15 8AN**

Copy of The Fisher Parkinson’s Privacy Policy available on request from the above address